

Hf/leh.

SECRET

SAPC-13938 ✓
Copy 1 of 5

14 March 1957

MEMORANDUM FOR: Project Director
THROUGH : Project Director of Administration *JMG*
SUBJECT : Time-in-Grade Status of Senior Project Personnel

1. The attached list includes all CIA Project personnel in grades GS-12 through GS-15. The names underlined indicate those whose present grade is below the T/O authorization and who have sufficient time in grade to be eligible for promotion.

2. The time-in-grade requirement within the Office of Communications varies from general Agency standards. Both are shown for ready reference.

a. Normal Agency Requirement

<u>Current Grade</u>	<u>Months of CIA Experience</u>
GS-1 thru GS-6	6
GS-7 thru GS-11	12
GS-12 thru GS-13	18
GS-14	24

b. Special Office of Communications Requirement

<u>Current Grade</u>	<u>Months of Experience</u>
GS-1 thru GS-4	6
GS-5 thru GS-6	9
GS-7 thru GS-8	12
GS-9 thru GS-10	15
GS-11	18
GS-12 thru GS-13	24
GS-14	36

[Redacted Signature Box]

Project Personnel Officer

25X1A

SECRET